



**Senior
Executive
Institute**

APPLICATION 2011



SEI July 17–29, 2011
Application Deadline June 1

LEAD *Application deadline 8 weeks prior to program starting date*

Select program preference

- Feb. 27-Mar. 4, 2011
- April 3-8, 2011
- Oct. 16-21, 2011
- Nov. 13-19, 2011

PLEASE TYPE OR PRINT

Mr.____ Ms.____

Last Name _____ First Name _____

Middle Initial____ Preferred Name _____ Date of Birth _____

Title _____ Organization _____

Office Address _____

City _____ State _____ Zip _____

Office Phone _____ Fax _____

Cell Phone _____

Email _____ Years in Current Position _____

**DESCRIPTION OF YOUR
PRESENT RESPONSIBILITIES**

**BRIEF DESCRIPTION OF
YOUR ORGANIZATION**

*number of employees, annual
operating budget, function
or service provided, etc.*

**PREVIOUS
EMPLOYMENT HISTORY**
in reverse chronological order

Name of Organization

Title/Position

Dates: From–To



**WELDON COOPER
CENTER FOR PUBLIC SERVICE**
University of Virginia

You may download a printable version of this form from our website:

www.coopercenter.org/leadership/LEAD OR www.coopercenter.org/leadership/SEI

EDUCATION
*include intensive management
development programs*

Institution	Degree/Program	Dates: From-To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**WHY DO YOU WANT
TO PARTICIPATE IN
SEI OR LEAD?**

MYERS BRIGGS

Are you familiar with the Myers Briggs Type Indicator? Yes Type _____ No

ACCOMMODATIONS

All rooms are non-smoking.

POLO SHIRT SIZE

Small Medium Large X-Large XX-Large

SIGNATURE OF APPLICANT

Signature of Applicant _____ Date _____

FEES

A special effort is made to keep SEI & LEAD reasonably priced. The SEI fee of \$5,000 includes instruction, all materials, meals (except during the weekend), housing (includes weekend). The LEAD fee of \$3,000 includes the cost of instruction, all materials, meals, and housing. Unless prior arrangements have been made, fees are due by July 1 for SEI and 1 month before the start of LEAD. Deferred payment is available for exceptional cases.

DISCOUNTS

A 10% discount is granted to any participant from a Virginia locality that is a member of the Virginia Institute of Government. (SEI-\$4,500; LEAD-\$2,700
Virginia Institute of Government Member; Yes No

**REFUNDS &
CANCELLATIONS**

A 50% fee will be assessed for cancellations within two weeks of the beginning of the program. Substitutions acceptable to SEI and LEAD may be made up to two weeks before the start of the program.

SPONSOR ENDORSEMENT

Sponsorship of a candidate assumes the organization will continue the candidate's salary and pay the candidate's program fee. In addition, the sponsor acknowledges that the candidate, if admitted will be freed from official duties while participating in the program.

Name of Sponsor _____ Title _____

Address _____ Phone _____

City _____ State _____ Zip _____

Sponsor's Signature _____

DEADLINES

SEI application: June 1, SEI payment: July 1.
LEAD application: 8 weeks before the start of the program, LEAD payment: 1 month before the start of program.

MAIL TO



**WELDON COOPER
CENTER FOR PUBLIC SERVICE**
University of Virginia

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